

Director of Development

Who are we? *The Alex*. We are an award winning organization made up of change makers, forward thinkers and community builders. We are changing the conversation around Health and Social Care.

The Alex Community Health Centre is a not-for-profit organization that has been operating in Calgary since 1973. The Alex provides services and programs to individuals and families who experience barriers to health. Using a multidisciplinary team approach, we focus care on assessment, intervention and promotion of all aspects of health. We embrace a model of healthcare that is accessible, responsive and participatory. In addition to its two Health Centers, we run a Youth Centre, two Mobile Community Health Buses, one Community Dental Bus, three Housing Programs, a Breast Feeding Clinic, a Community Food Centre and a Bottles4Health Program.

If you have a passion for health and wellness or a keen interest in innovative solutions in primary health care and housing first programs for Calgary's most vulnerable citizens?...then working at *The Alex* may be the challenge and opportunity for you.

If you are results focused and possess exceptional communication skills and have the ability to build and maintain donor relationships. If being an ambassador for the organization excites and motivates you then this position may be for you.

Position Summary

Director of Development at The Alex will report to and work collaboratively with the Chief Executive Officer. The Director of Development will also oversee and work closely with the Marketing and Communications team.

The primary focus of the role will be to develop and lead a comprehensive fund development strategy by creating an ever increasing source of charitable revenue so that The Alex can meet its long term mission to deliver innovative and accessible health and social services to Calgary's most vulnerable citizens.

Ideal Candidate

- Seven to ten years of progressive fund development experience at a senior level with a proven track record of achieving financial targets;
- Will be a results oriented team player with the ability to build strong relationships with diverse stakeholder audiences and possess exceptional leadership skills;
- Excellent planning, budgeting, analytic and organizational abilities. Strong interpersonal skills, excellent written and oral communication abilities, integrity, high energy, and creativity are essential to this role;
- Confidence and comfort in coaching a non-profit Board with respect to philanthropic philosophy and fundraising methods;
- Team leadership experience within a dynamic and complex non-profit environment.

Industry Knowledge

- Be knowledgeable regarding Canada Revenue Agency (CRA) and guidelines regarding fundraising in Canada and specifically Alberta;
- Ensure that all fund development activities ,for both staff and volunteers, are fully compliant with both AFP Code of Ethics and Standards of Practice and the Imagine Canada's Code of Ethical Conduct;
- Stay abreast of news, activities and trends in the non-profit sector.

Education/Training/Certification

- Bachelor's degree or higher education in a relevant area is an asset;
- Certified Fund Raising Executive (CFRE) designation is preferred;
- Member in good standing of the Association of Fund Raising Professionals (AFP);
- Industry specific training in various fund development methodologies.

Technical Skills

- Ability to develop and monitor realistic and meaningful performance metrics within the fund development program;
- Proven skills and competency with:
 1. Computers
 2. MS office :Excel, Word, PowerPoint
 3. Experience with a donor data base , preferably Raisers Edge

Professional Experience

- Seven or more years of progressive fund development experience at a senior level;
- Proven fundraising track record;
- Experience developing and executing and evaluating a multi stream fund development program;
- Confidence and comfort in coaching a non-profit Board with respect to philanthropic philosophy and fundraising methods;
- Team leadership experience within a dynamic and complex non-profit environment.

We offer a competitive salary, excellent benefits and a dynamic, positive work environment.

Please submit your resume to: hr@thealex.ca

Deadline to apply: Until suitable candidate is found

We thank all applicants; however, only those selected for an interview will be contacted.

For further information about The Alex and its programs, we encourage you to visit our website at www.thealex.ca